



DEGREE PROGRAM TRANSFER APPLICATION

1. Complete this form, then save and print a copy.
2. Discuss your intentions with your Advisor. Your Advisor must sign this form.
3. Discuss your request with the Registrar to determine a plan for classes to be taken to complete the new degree. The Registrar must sign this form.
4. Meet with the Financial Aid Coordinator to discuss if and how any financial aid or scholarship awards may be affected by your proposed degree transfer. The Financial Aid Coordinator must sign this form.
5. Submit the form with the four signatures and the essay(s) attached to the Admissions Specialist in the Office of Admissions.
6. Request that the Registrar send your LPTS transcript to the Office of Admissions.
7. The Admissions Committee will review the application.
8. The Office of Admissions will inform the applicant of the Admissions Committee's decision.

NAME: _____
Last (please print) First

E-MAIL: _____

PREFERRED PHONE: () _____ Home Mobile Work

I am currently enrolled in: _____
Name of degree program

I am applying to TRANSFER to: _____
Name of degree program Track (for MAR)

Expected new date of graduation: _____

REQUIRED ESSAY: *Explain your reasons for applying to the new degree program.
Please address why your vocational goals have changed.*

For MA in Marriage and Family Therapy Applicants:

Those interested in transferring to the MAMFT need to complete this application form and respond to the essays found on page two of this application form. The deadline to apply is February 1, and a required interview is scheduled in the spring each year.

Marriage and Family Therapy Program applicants, please respond to these additional essays:

1. *Give an autobiographical account of your life course and family history, highlighting transgenerational themes that contribute to your interest in marriage and family therapy.*
2. *Why are you interested in marriage and family therapy at this time? What factors led you to decide to pursue studies and what type of ministry in the field of marriage and family therapy do you hope to pursue in the next five years?*
3. *Please write a 2-3 page summary of an interaction with a person in which you played a helpful role. Include an introduction, verbatim quotes in the middle section, and then give a brief analysis of the situation. A CPE verbatim will suffice for this. Take measures to safeguard the anonymity of the person with whom you spoke.*
4. *Include a full resume that outlines any previous clinical experience, practice, supervision, training, work experience and courses that relate to your background in this field - this should also include copies of final evaluations from clinical pastoral education supervisors, if applicable.*

Submit all essays in a single Word document or other text file via email attachment to the Admissions Specialist, Becky Young at byoung@lpts.edu.

SIGNATURES

_____ Signature of Applicant	_____ date
_____ Signature of Advisor	_____ date
_____ Signature of Registrar	_____ date
_____ Signature of Financial Aid Coordinator	_____ date

FOR OFFICE USE ONLY:

DATE RECEIVED: _____
ACTION TAKEN: _____
ACTION DATE: _____